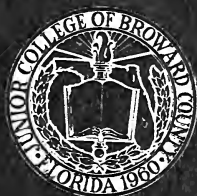


OFFICIAL HANDBOOK
FOR STUDENTS OF THE
JUNIOR COLLEGE
OF BROWARD COUNTY



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OF BROWARD COUNTY

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WELCOME TO THE JUNIOR COLLEGE OF BROWARD COUNTY

We are delighted to have you join us and trust that your educational experience here will be profitable.

You and your fellow students are the first to occupy our new campus. We have over two million dollars worth of buildings and equipment designed for your benefit. We will be crowded this year and we lack certain facilities needed for a full development of our program. With your cooperation we can have a very successful year in spite of these shortcomings. We hope you will take great pride in this campus and do everything possible to maintain the buildings and grounds in perfect condition.

We have assembled one of the finest college faculties to be found anywhere. It is here to help you get an education. We hope that you will not hesitate to call on the best resources of our faculty as you work toward your educational goals.

A college education is more than the accumulation of credit; it is more than a series of social activities. It consists of a balance of educational and social experiences which should result in what we visualize to be the educated man and woman.

If you are sincerely interested in securing a college education, we in the Junior College of Broward County will do everything possible to assist you. We hope your stay with us will be a pleasant one and that you will be happy you decided to attend this institution.

Sincerely yours,

JOE B. RUSHING, *President*

COLLEGE ADMINISTRATION

- Joe B. Rushing.....President
 B.A., Howard Payne College
 M.A., East Texas State College
 Ph.D., University of Texas
- Dayton Y. Roberts Administrative Assistant
 B.A., M.A., Fla. State Univ. to the President
- E. P. Lauderdale.....Dean of Instruction
 B.A.E., M.E., Ed.D.,
 University of Mississippi
- James J. Gardener.....Dean, Branch Campus
 B.S., M.S., Florida A&M
- Jack Dean Taylor Dean of Student Personnel
 B.S., M.A., Ed. D., W. Virginia Univ. Services
- Nan S. Hutchison.....Dean of Women, Director of
 A.B., M.A., Marshall University Student Activities
- Harvey B. Oates.....Director of Administrative Services
 A.B., B.S., West Virginia Institute of Technology
 M.A., University of Kentucky
 Ed.D., West Virginia University
- Lester B. Trussler.....Director of Admissions
 A.B., West Virginia Wesleyan
 M.A., West Virginia University
- Robert N. Melott.....Asst. Director of Admissions
 B.S., Bethany College
 M.A., Marshall University
- Grady Drake.....Director of Library Services
 B.S., University of Florida
 B.S. in L.S., Columbia University
- Jimmie Carter Styles..... Director of Data Processing
 B.S., Georgia Teachers College
 M.A., George Peabody
- Rex C. KiddDirector of Community Services
 B.S., East Tennessee State College
 M.E., Duke University
 Ed.D., University of Florida
- Donald P. LaRowe.....Asst. Dir. of Community Services
 B.S., Butler University
 M.B.A., Indiana University
- Irving Eisen.....Director of Counseling and
 B.A., B.S., Ohio State University Advisement
 M.Ed., D.Ed, Rutgers University Services
- Edward F. Kotchi Director of Technical Education
 B.S., M.Ed., Penn State University
- Margretta Styles Director of Nursing
 B.S., Juniata College
 M.N., Yale University School of Nursing

SPECIAL SERVICE STAFF

George Folsom McCall, Jr.....	Counselor
B.S., Livingston State College	
M.E., University of Florida	
Margaret F. Porter (Mrs.).....	Reading Specialist
A.B., Converse College	
M.E., University of Virginia	

THE FACULTY

Bauer, Arnold.....	Music
B.A., University of Pittsburgh; M.M., Syracuse University;	
D.Ed., Pennsylvania State University	
Bishop, Dan H.....	Science
B.S., M.A., Ball State Teachers College	
Bockstege, Ben P., Jr.....	Mathematics
B.S., University of Indiana	
M.S., Northern Illinois University	
Boggs, Diane C. (Miss).....	French
B.A., Rollins College	
M.A.T., Duke University	
Briegel, Ann C. (Mrs.).....	English
B.A., Ohio Wesleyan University; M.A., Ohio State University	
Brown, Ernest Leonard.....	Social Science
A.B., M.A., Colorado State College	
Brown, Stewart.....	Social Studies
B.A.E., M.Ed., University of Florida	
Brumley, Rex.....	Physical Education
B.S., Sam Houston State Teachers College	
M.A., George Peabody	
Bryant, Mary Virginia.....	Librarian, Branch Campus
B.S., Florida A&M	
Bunch, John M.....	Social Studies
B.A.E., M.Ed., University of Florida	
Burdick, Marina (Mrs.).....	Spanish
B.A., Brooklyn College; M.A., Columbia University	
Burns, Lona (Miss).....	English
A.B., Womans College, Hattiesburg, Mississippi	
M.A., University of Alabama	
Callery, Rosmond Ann (Miss)	Nursing
B.S., M.A., New York University	
Cassell, Robert C.....	Biology
B.S., Iowa State University; M.S., University of Idaho;	
Ph.D., University of Minnesota	
Clark, Ralph.....	Social Studies
A.B., Princeton; M.A., University of Virginia	
Crews, Harry E.....	English
B.A., M Ed., University of Florida	

- Crispo, Neil S.....Social Studies
B.S., M.S., Florida State University
- DeYampert, Lucius D.Geology
B.S., Birmingham Southern College
M.S.T., University of Florida
- Dickerson, Lee Farthing (Mrs.).....English
B.S., Appalachian State Teachers College; M.A., Duke University
- Dinnen, Catherine Marie (Miss).....History
B.A., St. Mary's College, South Bend, Indiana;
M.A., University of Southern California
- Donaldson, Walter Daniel.....Social Studies,
Branch Campus
B.S., Tennessee University; M.A., New York University
- Ellis, M. J.Business Administration
B.S., Tennessee Polytechnic Institute
M.Ed., University of Miami
- Foss, Arthur H.....Mathematics
A.B., A.M., Boston University
- Gavigan, Elaine (Miss).....Physical Education
B.S., Florida State University; M.A., Ohio State University
- Glaze, Lucile (Mrs.).....English
B.S., Birmingham Southern; M.A., George Peabody
- Graziano, Henry Paul.....Science
B.S., Boston University; M.Ed., University of Florida
- Guinn, V. O.....Science
B.S., M.S., Mississippi State College
- Haire, Ronald.....Chemistry
B.S., Valdosta State College; M.S., Florida State University
- Halloway, Joan Hayes (Mrs.)Business Administration
B.A., Harding College, Searcy, Arkansas
M.A., George Peabody
- Hamlett, Mayme L. (Miss).....English
B.A., B.S., A.M., University of Missouri
- Handleman, Chester.....Social Studies
A.B., Clark University; Ed.M., Massachusetts State College at
Fitchburg; M.A., Clark University
- Hannan, Adelaide (Miss)Social Studies
BA., Mt. St. Vincent; M.A., Fordham
- Harris, Charles E. Jr.Physical Education
A.B., M.Ed., University of South Carolina
- Hartzell, Judith D. (Mrs.).....English
B.A., Cornell
M.A., University of Michigan
- Hays, John P.....Social Studies
A.B., University of Georgia; M.A., Emory University
M.Ed., Temple University
- Henderson, June M. (Miss)English
B.A., Baylor University
M.A., University of Texas
- Hill, Richard D.....Chemistry
B.S., Florida State University
M.E., University of Florida
- Holmberg, Minerva (Mrs.).....Biology
A.B., A.M., Boston University

Holmes, Lucile (Miss)	Biology
B.S., Eastern Michigan University; M.S., University of North Carolina	
Horton, Doris (Miss)	Business Administration
B.S., M.S., Kansas State College	
Howell, Charles B., Jr.	Business Administration
B.S., M.B.A., University of Florida	
Kempton, Willard R.	French
A.B., Dartmouth; M.A., Columbia University	
Kern, William George	Art
B.F.A., Nebraska State Teachers College; M.A., Ball State Teachers College	
Kilmer, Louis J.	Sociology
B.S., M.A., University of Rochester	
Kyle, Patricia (Miss)	English and Journalism
B.A., M.A., University of Indiana	
Landers, R. L.	Physical Education
B.B.A., M.A., Baylor University	
Leach, Dorothy (Mrs.)	Psychology
B.A., University of Texas M.Ed., Ed.D., University of Florida	
Lotz, John F.	Business Administration
B.S., Temple University; M.A. New York University; Ed.D., Temple University	
Martin, Joel M.	Biology
B.S., M.A.E., University of Florida	
Mauk, Gertrude (Miss)	Education
B.A., Morehead State College; M.Ed., Ed.D., Wayne University	
Medusky, John William	Math., Engineering Drawing
B.S., United States Military Academy M.S., University of California	
McMillion, Betty (Miss)	Music
A.B., Morris Harvey College; M.A., Marshall University	
Morar, Neal Thomas	Biology
B.S., M.S., Florida State University	
Morris, Clinton E.	Physical Education
B.S., Alabama Teachers College; M.A., George Peabody	
Mullikin, Mildred (Miss)	Speech
B.A., Lander College; M.A., University of Alabama	
Neely, Dennis W.	Business Administration
A.B., College of Commerce, Bowling Green, Kentucky; M.Ed., Rutgers University	
Nelms, Ellen G. (Mrs.)	Chemistry
B.S., Georgia State College for Women M.S., University of Georgia	
Odom, William R.	Biology
B.S., Stetson University M.S., Florida State University	
O'Neal, Robert D.	Spanish
A.B., Florida State University M.A., University of New Mexico	
Pactor, David E.	Art
B.S., M.A., Ball State Teachers College	
Pardee, Mary (Miss)	Library
A.B., Stetson University; B.S. in L.S., Emory University	
Paul, Mary (Mrs.)	Business Administration
B.S., Central State College of Oklahoma; M.S., Oklahoma State University	

Pawlowski, John, Jr.	Spanish
A.A., Morton Junior College	
B.A., Northern Illinois University	
M.A., Northwestern University	
Pedigo, Frances (Miss)	English
A.B., Florida State College for Women	
M.A., Ph. D., University of North Carolina	
Perfect, Mary (Miss)	Mathematics
B.S., M.S., Florida State University	
Porterfield, William A.	Physical Education
B.S., M.A., Middle Tennessee State College	
Rehm, Judith M. (Miss)	English
B.Ed., M.A., University of Miami	
Rhodes, C. E.	Mathematics
B.A., M.A., University of Texas	
Rizor, Lawrence, Jr.	Science and Mathematics
B.S., M.S., Tennessee State University	
	Branch Campus
Schaleman, Harry J., Jr.	Social Science
B.S., Miami University	
M.A., University of Cincinnati	
Shaw, David Allen	English
B.A., M. Ed., University of Florida	
Shenasky, Peter Stephen	Business Administration
B.A., Murray State Teachers College	
M.A., Rollins College	
Smith, Natalie Gunkel (Mrs.)	French and German
B.S., New York University; M.A., Ph.D., New York University	
Taylor, E. O.	Mathematics
B.S. West Point; M.S., Purdue University	
Theriault, Harold John	Social Studies
B.S., Mass. Maritime Academy; M.S., Florida State University	
Van Arsdall, Charles S.	Mathematics
B.S., Eastern Kentucky State College	
M.A., Louisiana State University	
Van Meeveren, Arthur	English
B.A., Central College	
M.A., University of Iowa	
Wallace, Mary E. (Mrs.)	Art
B.S., M.A., Ball State Teachers College	
Warwick, Lewis Allen	Mathematics
A.B., Ashbury College	
M.A., University of Michigan	
Watts, Leon	Physical Education
B.S., Florida A&M University; M.A., University of Michigan	
Wells, John Dawson	Philosophy and Religion
A.B., M.A., Florida State University	
West, Marion N.	Management
B.A., State Teachers College, North Dakota	
M.A., Northwestern University	
Wilkins, Heanon M.	Spanish, Branch Campus
B.A., Howard University	
M.A., University of Wisconsin	

Will, Albert A. Jr.	Biology
B.L.A., M.S., University of Florida	
Williams, Joann (Miss).....	Psychology
B.S., Florence State College; M.A., University of Florida	
Woodle, Jimmy Olin	Music
B.A., Furman University	
M.A., Indiana University	
Wright, Herbert.....	Physical Education
B.S., High Point College; M.E., University of North Carolina	
Yost, John.....	Mathematics
A.B., Princeton; M.S., Florida Southern College	

HELLO !

On behalf of the Student Government Association of the Junior College of Broward County, I would like to extend to you a most cordial welcome to our new campus.

The Student Government Association endeavors to provide for you a variety of activities to enlarge your social and cultural skills. These activities are financed by the Student Activities fee which each of you pay at registration. As a result of these activities and the intellectual perspective which you gain in the classroom, we hope your stay with us will be both profitable and enjoyable.

Our Student Government Association was established, and remains effective, through the efforts of you, the student body. Our Student Government is only as great as you choose to make it, and only by your extended efforts will we secure that cherished privilege of self-government.

I wish you all best wishes for an interesting and prosperous year at the Junior College of Broward County, and I am looking forward to greeting you personally.

Sincerely yours,

Arthur Kopkau, President
Student Government Association

COLLEGE CALENDAR 1963-1964

FIRST SEMESTER — 1962-1963

August 30	Orientation
August 30	Faculty Student Reception Beach Club Hotel, 8:00 p.m. to 9:30 p.m.
September 2	Labor Day Holiday
September 3, 4, 5	Registration
September 6	Classes Begin at 8:00 a.m.
September 6	Freshman Informal, Flamingo Pool, Hollywood, 7:00 p.m. to 11:00 p.m.
September 13	Last Day for Course Change and Late Registration
September 20	All School Semi-Formal Dance Galt Ocean Mile Hotel, 8:30 p.m.
October 2	Last Day to Drop Courses Without Penalty
October 24	Exam Day to Remove Incomplete Grades for Preceding Semester
November 2	Jose Molina's "Bailes Espanoles" Spanish Singers and Dancers. Stranahan High School Auditorium, 8:15 p.m. Reservations, Dean Hutchison's Office.
November 6	Last Day to Remove Incomplete Grades for First Semester
November 28, 29	Thanksgiving Holidays
December 23-January 2	Christmas Holidays
January 16-24	Semester Exams
January 21	Carlos Montoya, Stranahan High School Auditorium, 8:15 p.m. Reservations, Dean Hutchison's Office

SECOND SEMESTER

January 27, 28	Registration
January 29	Classes Begin
February 5	Last Day to Change Courses and Late Registration
February 27	Last Day to Drop Course
March 17	Exam Day to Remove Incomplete Grades
March 23-27	Easter Holidays
March 24	Wrightson and Hunt, Stranahan High School Auditorium, 8:15 p.m. Reservations, Dean Hutchison's Office
March 30	Last Day to Remove Incomplete Grades
April 24	F.E.A. Holiday
April 25	Basil Rathbone, Stranahan High School Auditorium, 8:15 p.m. Reservations, Dean Hutchison's Office
May 16	Prom
May 22	Recognition Night
May 24	Reception For Graduates
June 3-10	Final Exams
June 12	Commencement, War Memorial Auditorium

FIRST SOME INTRODUCTORY MATTERS

I Came, I Saw, I ?

Just as your high school graduation ended an important milestone in life, so you are beginning a new experience which can lead you to future success and happiness. Many of the patterns of behavior which will assist you in coping with life's problems will begin to crystalize while you are in college. For this reason, it is imperative that your beginning set a precedence for scholarship and dignity. With the completion of high school and enrollment in college come responsibilities which distinguish you as a mature adult. To any student who has attended college, this experience is a memorable part of his life, either as a pleasant excursion or as a dismal disappointment. Which of these experiences will result for you will depend on your response to the challenges which it presents to you. You will find that college provides activities which create fun and laughter, entertainments which foster the development of social maturity and poise, and assignments which stimulate scholarship and achievement. Your ability to recognize these functions and place them in their proper perspective will determine your success or failure in college. Although your capacity or potential is a major factor in your eventual success or failure, your drive, persistence, and determination will help you to realize your objectives. When he was asked to explain his inventive genius, Thomas Edison remarked, "Genius is one per cent inspiration and ninety-nine per cent perspiration."

As you approach this new endeavor, your mind must be filled with some apprehensions and fears. If you do not feel somewhat anxious, you are certainly an unusual novice. College life with its intellectual environment can be quite threatening to a young student who has recently received his high school diploma. For this reason, we, the faculty of your college, urge you to discuss problems with your instructor, adviser, or Dean of Student Personnel Services. One of the primary advantages of a small college is the personal attention that each faculty member can provide each student.

Probably you have asked yourself the question, "Why should I attend college?" Is your basic incentive one which envisions an opportunity for financial success and prestige? If this is one of your reasons, you can cite research studies to prove your point. Although a college education does not ensure success, the college graduate's accumulated life's income averages approximately \$100,000 more than does the total salary of the individual who does not attend college.

Perhaps you have decided upon a college career because your interest field includes the degree as a prerequisite. If you were to enumerate the jobs which are open to an individual whose education terminated at the elementary level, you would discover the fields to be

extremely limited. For a high school graduate the openings are less restricted; yet many doors would still be closed to this person. With each step on the educational ladder emerge new and challenging opportunities for careers.

Maybe you have enrolled in college to prepare yourself for a richer, fuller life. Although college cannot offer you a magical formula for the fulfillment of this ambition, it can help you to develop an appreciation and understanding of life's fullest meanings. An ancient philosopher once advised, "Acquire knowledge. It enableth its possessor to distinguish right from wrong; it lighteth the way to Heaven; it is our friend in the desert, our society in solitude, our companion when friendless; it guideth us to happiness; it sustaineth us in misery; it is an ornament amongst friends, and an armour against enemies."

Finally, you might have been motivated by an altruistic desire to be of greater service to society. Again, if your decision were prompted by such philanthropic motives, you are on solid ground. With the accumulation of education your ability to serve mankind magnifies. Although some of the great contributions to society have come to us from uneducated men, most of the outstanding accomplishments have been fostered in educated minds. You may feel now that you do not possess the potential for some noteworthy contribution to society; doubtless Abraham Lincoln and John Glenn felt the same during their youth. The author of the following quotation is not known: "I am only one, but I am one. I cannot do everything, but I can do something. What I can do, I ought to do; and what I ought to do, by the grace of God, I will do."

We urge you to consider this phase of education in terms of present and future rewards which can be realized only after persistent, sincere effort. For this purpose you have decided to further your education; for this purpose your parents have sacrificed to make this opportunity possible, and for this purpose the members of this faculty dedicate their energy and efforts. To facilitate this objective we have prepared this Handbook, which might help to acquaint you with the standards and functions of our college.

Jack Dean Taylor
Dean of Student Personnel Services

GENERAL INFORMATION

History

The establishment of the Junior College of Broward County was authorized by the Florida State Legislature in 1959 when it designated Broward County as a Priority One area. The Advisory Committee was appointed on October 21, 1959; on the same date the Board of Public Instruction passed a resolution establishing the Junior College. The first President, Dr. Joe B. Rushing, was employed March 17, 1960, and assumed his duties on April 7, 1960.

The first session began on August 30, 1960, when 438 full-time students and 249 part-time students enrolled. Classes were held in the buildings of the former Naval Air Station adjacent to the Broward International Airport, Fort Lauderdale, Florida. The Branch Campus of the Junior College of Broward County was opened August 28, 1961 at Dillard Comprehensive High School.

The Junior College enrollment has grown to 1961 students with a full-time faculty of 92, and an additional part-time faculty of 38, during the first semester of 1962-1963.

The College will move in August 1963, to its permanent campus at 3501 Davie Road, Southwest, Fort Lauderdale, Florida. The new campus will be located on 152 acres of land in the Davie section. It will consist of the following new buildings: Administration, Data Processing, Library, Science, Health and Physical Education, Student Center, and additional classroom space.

The College is very proud to become a part of the Educational system of Broward County and of the State of Florida.

Purposes

The Junior College of Broward County has as its main purposes:

1. To provide programs which parallel the first two years of degree programs in four-year colleges and universities.
2. To provide educational programs for students who do not plan to complete a four-year degree program but who can profit from the pursuit of a two-year program of general education, semi-professional education and specialized education beyond the high school level.
3. To provide a program for students which will enrich their cultural lives and improve their personal efficiency.
4. To serve all segments of the population by becoming an educational and cultural center for Broward County and South Florida.

Accreditation

The college is accredited by the State Department of Education and approved for Veteran's training. It is authorized to enroll students who hold the Florida General Scholarships for the preparation of teachers. The College is a member in good standing of several professional organizations:

The American Association of Junior Colleges
The Southern Association of Junior Colleges
The Florida Association of Public Junior Colleges
The Florida Association of Colleges and Universities
The American Association of Collegiate Registrars and Admissions Officers.

This College is also a member of "Phi Theta Kappa," National Junior College Honorary Scholastic Society.

STUDENT ACTIVITIES

A varied program of scholastic, professional, service, interest, and religious clubs has been developed in response to interests and leadership of the student body. Supervision of club activities is through the Director of Student Activities. All campus organizations must operate with the approval of the College Administration and faculty.

ACTIVITY HOUR

In order to allow for convocations, club meetings, organizations, and activities to meet without conflicting with class schedule, 10:00 a.m. each Wednesday and Friday is reserved for this purpose. No regularly scheduled classes meet during these times. Meetings are as follows:

First Wednesday of month—Service Club Alliance.

Third Wednesday of month—Assemblies.

Second and Fourth Wednesdays of month—
Student Government.

First and Third Fridays—Interest Club Meetings.

Second and Fourth Fridays—Service Club Meetings.

Second and Fourth Fridays—Student Activities
Board Meeting.

STUDENT GOVERNMENT

The students of the Junior College of Broward County, in order to facilitate a fruitful and effective self-government and to create an active interest in the self-government for the purpose of promoting and maintaining the general welfare of the student body, and to establish harmonious administrative relations, have established the Student Government Association.

HONOR SOCIETIES

Delta Psi Omega. This organization will be officially organized in the fall of 1963. It is a national honorary dramatic fraternity.

Phi Theta Kappa. Phi Theta Kappa was organized in the spring of 1963 as a recognized honorary scholastic society whose object is to promote scholarship.

SPORTS

Intramural Program. The purpose of the Intramural Sport program at the Junior College is to provide an opportunity for the students to participate in the individual, dual, and team sports of their choice. It is the desire of the Intramural Committee to select activities which will provide enjoyment and physical recreation during the student's college career, contribute to the student's physical well being, improve recreational skills for leisure time use in adult life, and aid in the development of sound emotional and social qualities. Participation is entirely voluntary and all students are invited to take part. Among the activities included in the program are:

For Men: Basketball, Tag football, Table tennis, Tennis, Softball, Volleyball, Handball, Bowling, Horseback riding, Archery.

For Women: Badminton, Table tennis, Tennis, Volleyball, Recreational games, Bowling, Horseback riding, and Archery.

Basketball and Baseball. Inter-collegiate basketball and baseball competition will be played during the 1963-1964 year. The teams will play home games at Stranahan High School Gymnasium and Stranahan Field, 8:00 p.m. on scheduled nights.

J.C.B.C. is a member of the Florida Junior College Athletic Conference and the National Junior College Athletic Association. The teams play other junior colleges in Florida, and also schedule contests with other colleges.

Athletic scholarships are available for a limited number of outstanding players.

INTEREST CLUBS:

College Singers. This group is open to any student who enjoys singing. Programs are presented for various clubs in the community and at the college.

Instrumental Ensemble. The instrumental ensemble is open to any student who plays an orchestral or band instrument. The group will both present and accompany various programs throughout the community and at the college. Although formal registration is not required for membership, one credit hour per semester will be awarded to those who register the ensemble as part of their course load.

French Club. The club is open to students taking French and those who have completed work in that language at the college. The purpose of the French Club is to promote increased skill in spoken French and interest in French culture.

Spartans. The club is open to Physical Education majors and works to promote further interest in the program of health, safety education, physical education, recreation, and athletics.

Venetian Players. Students interested in and desiring to participate in, direct, or help in the production of plays form this dramatic group.

PROFESSIONAL ORGANIZATIONS.

National Student Education Association. The SNEA seeks to attract capable students to teaching as a career. Through projects and programs the club presents opportunities for a better insight of the problems and the rewards offered by the profession.

RELIGIOUS ORGANIZATIONS

Baptist Student Union. The B.S.U. is a youth organization for Baptists in higher institutions of learning. It seeks to promote spiritual development of students through Christian comradeship, Bible study, and church membership.

Newman Club. The Newman Club is a Catholic Club that shall foster the spiritual, intellectual and social interests of the Catholic students of the Junior College of Broward County.

Inter-Varsity Club. This is a student-led group with national and international affiliations. It is inter-denominational in character and seeks to investigate the claims of Jesus Christ and to consider His challenge to today's college and university student.

Religious Emphasis Week. One week is set aside for "Religious Emphasis Week." Religious leaders of various denominations are invited to speak and meet with students. All students are urged to participate in the activities of this week. It is sponsored by the Inter-Faith Council.

SERVICE ORGANIZATIONS.

Circle K. The Circle K is an organization for men who are interested in the betterment of educational and community life. In addition, the club sponsors social and recreational activities for the college. Circle K is sponsored by the Beach Kiwanis Club of Fort Lauderdale.

Circlettes. A service club for women who are interested in serving the college and community. Their goal is to promote good leadership, scholarship, and friendship.

College Civitan. A service organization for men of high standards and the desire to work for service projects that will develop a better college community, and challenge them with a broader fellowship.

Collegiate Civinettes. A service club for women that endeavors to carry out campus and community projects.

Jaybees. The Jaybees is a men's service organization that strives to build better men through a collegiate atmosphere. It is sponsored by the Junior Chamber of Commerce.

Service Club Alliance. This organization is made up of the service clubs of the Junior College of Broward County, and it seeks to unify high standards and rules, and to promote in the best way ideal service for college and community.

"RAT" ACTIVITIES

All entering Freshman are classified as "Rats."

Among the new things—such as friends, knowledge and experience—which you will acquire will be some particularly hallowed object, your "Rat Cap."

As part of your Freshman initiation into the rites of college, you will be expected to wear your Rat Cap on campus at all times. However, men remove their Rat Caps in classes.

Rat Court is also held the last day of Rat Week wherein the lowly Freshman are judged by the extent of their participation. The climax of Rat Day is an evening dance. At this time a Rat King and Queen reign over the assemblage.

RECOGNITION NIGHT

Each year in the Spring at Recognition Night the college honors those students who are outstanding in ability in three areas: scholarship, leadership, and service. Those students who are so honored are given their awards at this Convocation and sign the Honor Book. Recognition Night is our proudest tradition, and every student should strive for recognition.

GENERAL INFORMATION — ACADEMIC

Academic Honors. The college recognizes scholastic achievement by publishing the President's List and the Dean's List at the end of each semester.

The President's List includes the names of students carrying twelve (12) or more semester hours who have a grade point average of 4.000.

The Dean's List includes the names of students carrying twelve (12) or more semester hours who have a grade point average of 3.000 to 3.999.

Advisory Grades are submitted to the Registrar's Office at the end of the first nine weeks of the semester. Shortly thereafter these grades are available to the student through their faculty adviser. Grade reports are mailed to the parent or guardian if student is under 21 years of age and unmarried.

Classification of Students. A student who has earned 28 semester hours credit is classified as a sophomore.

A student is a full-time student if he carries not less than 12 semester hours (in academic courses) in a given semester. Veterans have to carry 14 academic hours to be eligible for subsistence benefits.

Student Course Load. The minimum course load for a full-time student is twelve (12) semester hours per semester. Veterans must enroll for fourteen (14) or more semester hours in order to qualify for full-time Veterans Benefits. The normal course load for a student is sixteen (16) semester hours. In exceptional cases a student who has earned a "B" (3.0) average or above on his previous college work may secure written permission from his faculty adviser and the Dean of Instruction to enroll for more than eighteen (18) semester hours. Students should secure the proper petition form from the Admissions and Records Office, and have it properly filled out.

Course Numbering. Courses numbered 100-199 are intended primarily for Freshmen. Courses numbered 200-299 are intended primarily for Sophomores. Some flexibility in either direction is permissible.

Evening Classes. The Junior College of Broward County provides an educational program for people who are unable to attend college during the day. The evening program is multi-purpose in function. It is designed to offer courses to meet the needs of persons who wish to complete the first two years of a four year college program and those who wish to take two years of college work in some area and terminate their education at this point. It is also designed to meet the needs of persons who wish to increase their proficiencies and broaden their educational and cultural backgrounds by taking a course, or courses, in certain areas. As the total program of the Junior College expands, the program of the evening courses will expand proportionately. The college will, at all times, as financial means and physical facilities permit, attempt to meet student and community needs.

The policies for admission, registration, graduation and requirements are the same for the evening student as it is for the day student. A separate brochure describing the program offered each semester is available. For additional information please contact the Director of Community Services, Junior College of Broward County, 3501 Davie Road, Southwest, Fort Lauderdale, Florida.

GRADES AND RECORDS

Final grades for each semester are recorded and preserved. Reports are submitted to students and to their parent or legal guardians at the close of the semester.

Grade points are earned and recorded as follows:

	Grade Points Per Semester Hour
A Excellent	4
B Good	3
C Average	2
D Passing	1
F Failure	0

I Incomplete	0
W Official Withdrawal	0
WP Withdrawal Passing	0
WF Withdrawal Failing	0
X Suspended - Excessive absences — Failing	0
AU Audit	0
NC Non-credit course	0

"I" grades will become "F" grades if not completed within two months after the beginning of the new semester. "I" grades are evaluated as "F" grades until officially removed from the records.

Several questions have been raised regarding incomplete grades. "I" (incomplete) grades are given only for students who are absent because of a serious emergency which affects them or the members of their immediate family. If the Office of Student Personnel Services clears the absences for an emergency period; the student may seek permission from his instructor to take a final examination or other test, which in turn will change his grade from an "I" to the grade earned. There should be no other reason for an "I" grade. Please check the College Calendar in the 1963-1964 catalog for the deadline dates for removing an "I" grade.

No student may change a course from Credit to Audit after the first calendar month of a regular semester or after the first calendar week of the summer session. (October 3, 1963 for the first semester) (February 28, 1964 for the second semester)

Grade Point Averages are computed on *all* work attempted at *all* colleges.

SCHOLASTIC STANDARDS

A full-time student failing to maintain a 1.50 grade point average for any semester will be placed on academic probation for the next semester. Failure to earn a grade point average of 1.70 the following semester of enrollment will cause him to be placed on academic suspension for one semester.

A student who is on academic probation must earn at least 1.70 grade point average each semester of enrollment. He will remain on academic probation until he has earned a 1.75 overall grade point average.

After one semester of suspension has passed, a student may apply for readmission, and may be permitted to re-enroll for one semester on probation. Failure to maintain a 1.75 average during this semester will cause a student to be suspended from the college.

Part-time students will be subject to the same regulations at the end of the semesters in which they complete, 12, 24, and 36 semester hours, respectively.

Transfer students accepted for admission with less than a 1.75 average (4.000 system) are admitted on

"Academic Probation." Attainment of a cumulative 1.75 grade point average on all work attempted will remove this academic admission condition. Failure to maintain a semester grade point average of 1.70 during any semester of enrollment while on "Academic Probation" will result in "Academic Suspension."

A 2.0 grade point average is required on all work to complete an Associate Degree.

WITHDRAWAL FROM COLLEGE COURSES

A student who finds it necessary to withdraw from any course must secure a withdrawal form in the Admissions and Records Office; have it properly filled out and signed. The student is expected to continue in class until the withdrawal procedure has been completed. If excessive absences are reported before the date of withdrawal, an "X" grade will remain on the record.

A "W" will be recorded for those withdrawing within one calendar month from the first day of regular registration for each semester. Students who withdraw after this date will receive a "WP" or "WF" entered upon their record. An "X" will be recorded for students who are suspended from class for excessive absences.

Students attending the summer sessions will have "W" entered upon their record if they officially withdraw within the first week of the summer session. A "WP" or "WF" will be recorded for those who withdraw after the first calendar week of the summer session.

A "WF", "F", and "X" record will be included in determining grade point averages; each of them carry the same grade point penalty. These policies apply to all part-time as well as all full-time students.

Students may not withdraw within two weeks of the end of a semester or within one week of the final summer session.

ATTENDANCE REGULATIONS.

Assembly and Convocations. All full-time students are expected to attend all assemblies and convocations. These occasions provide an opportunity to orient the student regarding campus activities and to enrich his general educational-cultural background.

Class Attendance. Regular and punctual attendance at all classes and laboratories is required. Students are responsible for all assignments and instruction presented.

Each instructor keeps a careful record of class attendance and reports excessive absence to the Office of the Dean of Student Personnel Services. Excessive absence is defined as one more absence than the number of semester hours credit assigned to a given course. For example, four class absences would be considered excessive in a course which carries three semester hours credit. Excessive absence will result in an administrative entry of "X" or "Suspended due to excessive absence" on the stu-

dent's permanent record. This entry is considered to be the same as an "F" for purposes of computing grade point average.

Students who are absent on the school day preceeding a holiday or on the first day of school following a holiday shall be charged with two class absences.

Students are not permitted to return to class following their suspension. If the student feels there is a justifiable reason for each of his absences, he may petition the Dean of Student Personnel Services for reinstatement to a class. This petition must be accomplished within seventy-two hours after the student returns to the campus.

A justifiable reason is interpreted to mean illness or injury to the student or some member of his immediate family (mother, father, brother, sister, husband, wife, child, or other with whom there has been a clear and continued relationship). The student must be prepared to submit such documentary evidence as may be requested to verify the basis for his absences.

CAMPUS FACILITIES.

Administrative Offices are housed in the Administration Building. Administrative Office hours are from 8:30 a.m. until 4:30 p.m. Monday through Friday, during the regular school term. Whenever possible, students are encouraged to schedule appointments when they wish to confer with the administrative staff. This enables the staff to accomplish more work in less time.

College Book Store. The College Book Store is located on the southwest side of the Student Center. Textbooks, school supplies, and second hand books are available through this source.

Bulletin Boards for student use are maintained in the student center. Students are responsible for information posted on the official bulletin board within seventy-two (72) hours after the posting date.

Calendar of Events. The official college calendar of events is maintained by the Dean of Instruction. The activity calendar is available in the Director of Student Activities office. All official activities must be submitted to that office two (2) weeks before the date scheduled for the event in order that it can be approved by the student government and the Student Activities Board.

Student Center. A Student Center is maintained for the convenience and comfort of the students. It includes a snack bar, a game area, and a lounge area. Eating is confined to the snack bar area.

Faculty Offices. Each professor posts information regarding location of his office and scheduled conference hours at the beginning of each semester. Whenever possible, students are encouraged to consult with professors during these stated hours. This enables the professor to have more time for non-instructional responsibilities.

Health Services. Medical or hospital facilities are not provided by the college. First-aid equipment is available in the Physical Education offices, and the health room. In case of accident or illness, the parent(s) or legal guardian is notified immediately. The Health Room is located in the Administration Building.

Lost and Found. Items which are found on campus should be delivered to the Student Government Office. The owner may have same by providing proper identification. Articles not claimed within a reasonable period of time will be disposed of.

Mail. Students are not to cite the college as a mailing address except for correspondence directly related to college-sponsored student activities. The college assumes no responsibility for delivery or forwarding of mail directed to students.

Student Insurance. The college has contracted with a private insurance agency to provide accident and health insurance for students. The entire expense of the insurance program is borne by the student. A representative of the insurance company will be available at time of registration to interpret the program and accept applications. Claims or requests for information regarding the insurance program should be directed to the company's local agent.

Telephone Service. Pay telephones are installed at strategic locations over the campus. Students are not permitted to use college telephones except in case of a serious emergency. The college will not accept telephone messages or requests to call students to the telephone except in cases of serious illness or death in the student's immediate family.

Use of College Buildings in the Evening. Use of the buildings must be cleared well in advance with the Director of Student Activities and the Director of Admissions.

Visitors. Visitors to the campus are always welcomed provided they do not interfere with the instructional program and provided they abide by the rules and regulations in effect for students. Visitors' passes may be secured in the Student Personnel Office.

LIBRARY

Location. The library occupies the center section of the second floor of the Library Building and entry is gained only through the main entrance which is reached by the south flight of stairs.

Hours. The library is open from 7 a.m. until 5 p.m. and from 6 p.m. until 9 p.m. on Mondays, Tuesdays, Wednesdays, and Thursdays. On Fridays it is open only from 7 a.m. until 5 p.m. Presently the library is not open on weekends, but it is frequently open certain days during

academic holidays. These days will be posted in the library prior to all academic holidays.

Resources. The collection consists of about 10,000 volumes cataloged according to the Dewey Decimal System. Most of the books belong to one of three categories: (a) regularly circulated books which are kept on open shelves, (b) reference books which have an "R" at the top of their call number and which are shelved in the reference section, and (c) reserve books which are so designated by faculty members and are kept behind the circulation desk. In addition to the books there are approximately 200 journals. At present there is no extensive file of back issues; most subscriptions date from the autumn of 1960 or 1961.

Circulation Policies

1. Regular books circulate for a period ranging from 15 days to 25 days, depending on the calendar date they were borrowed. The date books are due is stamped on a piece of paper provided for that purpose in the back of the book.
2. Reference books practically never circulate. With authorization from a librarian certain reference books, on rare occasions, may be loaned during periods the library is closed.
3. Reserve books must be used in the library reading rooms. Under certain circumstances some reserve books may be checked out for home use. In general, those which may be checked out may be picked up at 3 p.m. to be returned the following morning before 8:30 a.m.
4. Journals generally do not circulate.
5. Unless another borrower is waiting for a book it may be renewed twice. If the borrower can give the library the date the book was due and its call number, renewals may be made by telephone.
6. As a service to students wishing to use library material which cannot circulate, the library is prepared to make Thermofax prints (at the nominal charge of ten cents a page) of material which lends itself to photographic processing.
7. The burden for returning books to the library on time rests with the borrower. Overdue notices may be sent to remind delinquent borrowers of their outstanding obligations, but the library cannot assure borrowers that this procedure can be followed regularly. Borrowers who are so notified but believe the library is in error should at once discuss the situation with a librarian. The library is not infallible; errors can usually be recognized and corrected if the borrower will present his case immediately.

Fines. For regular books the overdue fine for late

returns is five cents a day for each day the library is open. The fine for reserve books is twenty-five cents a day. A reserve book is late if it is not returned by 8:30 on the morning it is due.

Borrowers who lose books or other library material will be charged the price of the item plus a service charge of \$1.25 to cover the cost of correcting the records and processing a replacement copy. If the book is found within one year, the price of the book will be refunded but not the service charge. Borrowers who lose books are advised to notify the library at once so that some adjustment may be made in the fine charges which accumulate for overdue books.

Services. The library of the Junior College of Broward County is dedicated to a philosophy that service to students and faculty is its first responsibility. Librarians give a higher priority to helping patrons than to any other aspect of library service. Students should never hesitate to ask librarians for help.

However, one of the desirable accomplishments of an educated person is an ability to use libraries. This can probably best be accomplished by the student's learning to find needed information, therefore the library modifies its basic philosophy to "helping students help themselves." Students who have not in their previous school work become familiar with the use of the card catalog, *The Readers' Guide*, *The International Index*, *The Education Index*, *The Essay and General Literature Index*, and *The New York Times Index* should ask a librarian for a thorough explanation of these. Mastery of these sources will well repay a student by saving time and increasing efficiency in any search for information.

No student, however, should leave the library if he is unsuccessful in his search until he has given a librarian an opportunity to search for the answer to his problem.

Discipline. This section might well be subtitled "How to Succeed in the Library Without Really Trying (Too Hard)." By knowing the purpose of the library and understanding their responsibilities, students should have no difficulty in this matter of discipline if they act in accordance with these purposes and responsibilities.

The library is maintained primarily for patrons who wish to consult its resources. Only secondarily does it exist as a quiet place for patrons to use their own books and materials. Unfortunately, it does not exist at all as a place for students to study together. Students who wish to study together should do so in the student center, in vacant classrooms, or elsewhere.

Students will find that they can better accomplish their work in keeping with the serious purpose of the library if they do not sit with friends and acquaintances while working there. The tendency is great to talk when sitting with friends. Talking disturbs others and usually

interferes with the talker's studying. The library staff cannot permit talking nor can it grimly patrol the reading areas to enforce quiet. Students who disregard the regulations on talking will be sent out of the library and will not be re-admitted for a period of days or weeks. Such students must use other library resources in their community or see if their instructors will borrow needed material and re-loan it to them.

Stealing books or willfully mutilating them are reprehensible practices and students are warned that such action can result in permanent suspension from the College.

COMMUNITY FACILITIES.

Churches. The college feels that spiritual and moral influences have a significant contribution to make to wholesome, well-balanced living. Practically every major religious faith is represented in the Broward County area. Students are encouraged to align themselves with a religious group of their choice.

Housing. Housing facilities are not provided by the college. The college strongly discourages young people under the age of twenty-one (21) from moving into the community to attend college unless they can live with their parents or other relatives.

All unmarried students under 21 years of age must furnish the Dean of Student Personnel Services' office with a statement that their parent(s) or legal guardian(s) are aware of and approve of their housing arrangement. This statement must be submitted on a form provided by the Dean of Student Personnel Services' Office. A similar statement must be provided anytime the student changes residence address. Failure to do so may result in disciplinary action.

Recreation resources abound in the Broward County area. Students are reminded that a well-balanced program of recreation can make a genuine contribution to healthy, wholesome living.

Transportation. The campus is readily accessible by automobile. Many students have formed "car pools" to facilitate transportation. Students can use one of the bulletin boards in the student center to let it be known whether they desire a ride or riders.

FINANCIAL POLICIES.

Students' financial obligations to the college are on a cash basis. All fees are to be paid at the time of enrollment.

NUMBERS AND CARDS.

IBM Number. Each student, upon entrance, is assigned an IBM number. This number will remain unchanged during his years at the college. It provides a positive means of identification. Students should memorize their IBM number as readily as possible.

Identification. Each student is issued a receipt at registration, at the beginning of each semester. Full-time students are admitted free to certain college functions and are entitled to use the library. Part-time students are issued identification slips for identification purposes only. If the identification slip is lost it may be replaced by making application to the business office and paying a fee. Students must have this identification slip to participate in any college election.

PUBLICATIONS.

Official College Publications include the College Catalog, the Examination Schedule, the Schedule of Classes, and the Student Handbook. These are issued periodically. The student is expected to familiarize himself with the content of these publications and is held accountable for information contained therein.

Student Publications include a bi-monthly newspaper entitled "*The Venetian Crier*" and a yearbook entitled "*Silver Sands*." The cost of these publications is financed in part by an allocation from the student activity fee. The newspaper is available to full-time students free of charge. The yearbook is available to full-time students enrolled for both regular semesters free of charge. Part-time students or students enrolling the second semester may secure a yearbook for a nominal charge.

RESIDENCE ADDRESS, ADDRESS CHANGE, TELEPHONE NUMBER(S).

Students are expected to keep the Registrar's Office and the Student Personnel Office informed regarding their current residence address, mailing address, and telephone number(s). This information is necessary for official communication with the student and for use in the event of an emergency involving the student. Students cannot claim exemption from official information directed to their residence or mailing address if they have failed to keep the registrar's office informed of address changes.

STANDARDS OF CONDUCT.

A college education is a privilege, not a right. College students are considered to have reached an age of responsible citizenship and are expected to conduct themselves appropriately both on and off campus.

Each student, by the act of registering for scholastic work at the Junior College of Broward County, obligates himself to obey rules and regulations which the institution formulates. The college reserves the right to discipline or dismiss any student whose conduct is considered unbecoming or detrimental to the college or the community.

Decisions to dismiss a student will be reviewed by the President of the College. The decision of the President of the College is final.

Possession or Use of Any Kind of Alcoholic Beverage Alcoholic possession or use is prohibited on campus or at officially sponsored off-campus functions. Failure to abide by the regulation will result in immediate dismissal from the college.

Dress. The college conceives that it is intended to structure an academic environment not a resort atmosphere. Students are expected to abide by conservative standards in dress and personal appearance. Shorts or zorries are specifically prohibited on campus or at college sponsored functions except in physical education classes, or other clearly defined exceptions to this general regulation.

Men are expected to wear belts if their trousers incorporate same. Men are expected to wear shirt-tails inside the trousers unless the shirt is specifically designed to be worn outside the trouser. Beards, bizzare moustaches, or unconventional hair styles are not acceptable.

Eating is to be confined to the snack bar in the student center or other designated campus areas. Students can help improve the general appearance of the campus by attention to disposal of waste materials.

Gambling of any type is specifically prohibited on campus or at officially sponsored off-campus functions. Violation of this regulation will result in immediate dismissal from the college.

Language frequently reveals a student's background. Vulgar or profane language will not be tolerated. Students are encouraged to develop effective oral and written communication as a means of self-enhancement.

Law Enforcement on campus is a responsibility of the campus police. Students are expected to give these men the same courtesy and attention they would other law enforcement officers. Students who get into any difficulty with campus or community law enforcement officers are subject to immediate disciplinary action. (See the introductory statement to this section of the Handbook.)

Property. Students involved directly or indirectly in the willful destruction of school property will be subject to disciplinary action which may result in automatic and/or permanent suspension from the college.

Motor Vehicles. Campus parking facilities are limited. Reserved parking areas for staff and visitors have been established. Special areas have been designated for student parking. Observe the parking signs. Violation of parking regulations may result in a student's parking permit being revoked. Students must register their automobiles with the business office.

Smoking is not permitted in classrooms. Safety precautions dictate that smoking be confined to certain specified areas of the campus. Here, too, students can help campus appearance by attention to disposal of cigarettes, cigars, etc.

Social Affairs are provided periodically for interested students. Some affairs are restricted to certain campus groups while others are open to the student body as a whole. An attempt is made to provide a varied program of social activities in line with expressed student interests. Students are encouraged to participate in a reasonable number of social activities as a means of improving their socialization which is an important part of college life.

STUDENT PERSONNEL SERVICES

One of the major reasons for the existence of the Community or Junior College is its close attention to the needs and aspirations of individual students. This emphasis characterizes the instructional program and is frequently implemented by a variety of student personnel services.

The student personnel services of the Junior College of Broward County aim to help the student: 1. Become progressively more independent in the management of his life and affairs; 2. Make a satisfactory and satisfying adjustment to college life; 3. Work through a choice of life work, a life partner, and a way of life which are satisfactory and satisfying to the student and the society of which he is an integral part. These general aims are accomplished in some measure through the activities outlined in the paragraphs which follow:

Guidance. Educational, vocational and personal guidance is available to any student upon request. Educational-vocational guidance is provided through the faculty advisory system and the regular instructional program. These services are supplemented by the staff in the office of the Dean of Student Personnel Services. This office has skilled educational-vocational counselors available to help the student explore himself and the world of work. Tests of interest, intelligence, aptitude, and personality are available where such will contribute to the student's purposeful planning. Personal guidance is available through the faculty adviser, the Dean of Women, the Dean of Students, and certain personnel within the psychology department.

Faculty Advisement. Every student is assigned a faculty adviser in keeping with his declared educational-vocational interests or objective. This assignment continues throughout the student's period of study at the college unless the student changes his vocational objective or either person requests a change of assignment.

The faculty adviser is primarily responsible for helping the student work out a program of study in view of the student's abilities, interests, and declared vocational objective.

Financial Assistance. The college attempts to offer students a quality education at a minimum cost. It attempts to help worthy students who experience ex-

treme difficulty financing a college education. However, it cannot assume the responsibility for financing a student's education. Every student should give attention to the cost of attending college and if possible should have sufficient funds on hand to cover his first semester's obligations at time of enrollment.

Several individuals and organizations within the geographic area served by the college have provided scholarship awards and loans to aid worthy students who need financial assistance. Funds available for this purpose should increase as the college grows in size and influence.

The college has been approved for scholarships provided by the Florida State Legislature to encourage students preparing for careers in teaching. These scholarships, valued at \$400,000 per year, are granted to students on a competitive basis. The promise of one year of teaching in the public schools of Florida for each year the scholarship is granted is required. Additional information regarding these scholarships can be obtained from the Superintendent of Public Instruction in the student's county of residence.

The college cooperates with the Division of Vocational Rehabilitation of the State Department of Education in providing financial and other assistance for students with physical handicaps.

A limited number of students will be employed on a part-time basis on the college campus. Information regarding scholarships is available through the office of the Dean of Student Personnel Services. Information regarding loan funds or on-campus student employment is available through the Dean.

Job Placement Services are intended to serve two groups—those needing employment to continue their college study and those terminating their formal educational program at the college.

The college will not guarantee employment for any student. It is unlikely that it will be able to provide sufficient employment services for all students. Students are encouraged to use their initiative and resources in locating employment and financing their education. Information regarding part or full-time off-campus employment is available through the office of the Dean of Student Personnel Services.

Occupational Information is available through the office of the Dean of Student Personnel Services. This office attempts to maintain a working library of good, current information regarding the world of work.

Orientation is intended to acquaint the student with: campus facilities and services, college rules and regulations, and to assist him in making an adequate adjustment to college life. Though the content of the orientation program will vary from time to time, depending upon demonstrated needs, it will typically consider such topics as: "Planning Study and Recreation," "Note-

taking," "Textbook Study," "Use of the Library," and "Examination Skills."

Participation in the orientation program is required of all full-time students during their first semester of residence.

Testing Services are available to students of the college when such services will make a contribution to the students educational, vocational, or personal adjustment. Information regarding testing services is available through the office of the Dean of Student Personnel Services.

Developmental Reading Services are available for a limited number of students. This program enables students to improve reading comprehension, speed, and vocabulary.

STUDY SKILLS

The grades a student accumulates are an interaction of at least five factors, namely:

1. His basic intelligence;
2. His academic background;
3. His motivation;
4. His freedom from pressing personal problems; and,
5. His study skills.

Constructive change can be effected in most of these areas. Study skills are particularly important for the college student. Long hours of study and hard study do not necessarily insure successful study. While it is true that what will work well for one student will not work equally well for another student, some general principles for effective study have been clarified over the years as a result of considerable experimentation. If the student needs assistance in this area he is encouraged to consult his instructor(s), his faculty adviser, and/or the Dean of Student Personnel Services.

VETERANS' INFORMATION

This college is approved by the State Department of Education and the Veterans Administration for training. Veterans who plan to attend under any of the various veterans' training laws and dependents of deceased veterans who expect to enroll under the War Orphans Education Assistance Act, should consult with the local Veterans Administration office well in advance of registration.

Upon enrollment, veterans and veterans' dependents are required to pay all regular fees and charges, just as other students. Upon certification of approval and attendance by the College and Veterans Administration, educa-

tional allowance is paid monthly to the veteran for training time computed as follows:

14 or more semester hours.....	Full time
10-13 semester hours	Three Fourths time
7 - 9 semester hours	One Half time
Less than 7 semester hours	Fees Only

Those who expect to receive monthly V.A. subsistence should report to the Admission and Records office and sign the proper forms before the fifth of each month.

VOCATIONAL CHOICE

Vocational choice represents one of the most important and far-reaching decisions a young person will make during his early adulthood. Much of his happiness and success in later life may well depend upon the adequacy of their choice. Though young people are urged to give serious consideration to this matter, this does not mean that the student must know what specific vocation he will enter at the time he enrolls in college. Many young people are not certain concerning their vocational choice at the time that they enter college. Many others make transitions in their vocational choice as they come to understand themselves better and have opportunity to explore the world of knowledge and work. Students who are not certain regarding their vocational choice should enroll for the "General Education" program. This program is designed to help the student explore the world of knowledge. It is relatively easy for a student to make a transition from this program to more specialized programs at a later date. Vocational advisement is available through the Dean of Student Personnel Services' office.

STUDENT ACTIVITIES BOARD

1. Introduction

1. *Purposes.*

The purpose of the Student Activities Board shall be:

- a. To coordinate and assist campus student activities in keeping with best interests of the students and the college.
- b. To make regulations to encourage wholesome group activity and discourage conduct which would be incompatible with the total education and well being of the students.
- c. To enforce regulations made by the Student Activities Board and approved by the Director of Student Activities and the President of the College.
- d. To refer problems it deems advisable to the appropriate place: (Social Deans, Student Government, etc.)

2. *Personnel.*

The Board membership shall be composed of the Director of Student Activities and/or the Dean of Women, three faculty members appointed by the President of the College, and three students selected by the President of the Student Government and approved by the Senate and the board. The Board shall meet bimonthly. The Chairman shall be the Director of Student Activities. The Deans shall be prepared to give the Board details of each problem as it applies to the students and to the College.

3. *Authority.*

The Student Activities Board shall be responsible only to the President of the College.

4. *Scope.*

The Student Activities Board shall be responsible for the coordination and regulations of:

- a. Approved student organizations such as clubs, organizations, interest and recognition groups.
- b. Student social events—dances, parties, entertainments.
- c. Other student activities — bake sales, contests, benefits, solicitations, donations, skits.
- d. Screening requests for new organizations for consideration.
- e. Recommends budget to the President of the College concerning Student Activity fees.

This Board does not supervise athletics, department activities, publications or dramatics. The Board does require, however, that those groups in addition to clubs, organizations, and all other student groups holding social functions, programs, etc., must file petitions for such functions and secure advance approval for them. Each such organization will be held responsible for the conduct of its members and guests.

5. *Disciplinary Cases.*

The Student Activities Board shall be responsible for the enforcement of regulations as they apply to organized groups.

Deans shall be responsible for:

- a. The disciplining of individual students.
- b. The enforcement of college regulations.

II. Student Organizations

1. *Standards.*

Standards which have been established for recognized student organizations of the Junior College of Broward County are as follows:

- a. To have one or more advisers who are members of the college faculty.
- b. To submit to the Student Activities Board by Oct-

ober 15 and February 15 of each year, a report consisting of:

1. A complete list of eligible officers and members.
2. A general statement of purpose.
3. The signature of acceptance of the adviser. This report must be approved by the group adviser.
- c. To submit to the Student Activities Board by May 15 of each year, a report consisting of:
 - *1. Financial records kept in the form prescribed by the Student Activities Board.
 2. Names of officers for the coming year.
 - *3. A resume of the major activities of the group for the past year.
- d. To limit membership to students, faculty and staff of the Junior College of Broward County.
- e. To limit the activities of the group, and in-so-far as possible those of its individual members, to conduct which is within the limits of city, county, state and federal college regulations.
- f. To recognize the president of the group as the administrative head spokesman. He signs petitions for social events for his groups and agrees to the following regulations:
 1. To clear the date for the event on the social calendar.
 2. To submit a petition to the Student Activities Board at least two weeks prior to the event. No late petitions will be issued after 5 school days before the event is to take place.
 3. To close informal and formal Friday and Saturday parties at 1:00 a.m. (Any such event on week nights must close at 10:30 p.m.)
 4. To enforce regulations concerning gambling, possession or use of intoxicants.
 5. To assume responsibility for the conduct of the party.
- g. Failure to meet these prescribed standards or for the infraction of any regulation of the Student Activities Board may be penalized by:
 1. Denial of recognition of the group as an organization.
 2. Denial of use of college facilities.
 3. Forfeiture of right to representation in other college organizations, Student Government, Intramurals, etc.
 4. Forfeiture of right to representation in Student Handbook, or other publications.
 5. Denial of privilege of some or all social activities for a definite period.
 6. Forfeiture of right to function as a group . . . including forfeiture of charter. This penalty must be approved by the Student Activities Board and the President of the College.

*Includes departments participating within Student Activities Budget.

2. *Recognition of New Groups.*

A Petition for recognition for a new group must include a list of officers and chapter members, a statement of purpose, two copies of the constitution, and an acceptance by the faculty adviser. The faculty adviser and a student officer must appear before the Student Activities Board when a petition is presented to that Board. After consideration and investigation the Board will make a recommendation to the President of the College.

III. Social Events

1. *Definition.*

A social function is defined as any dance, party, activity or entertainment sponsored by a College approved student group at which both men and women are present.

2. *Approval of Social Functions.*

Social functions are scheduled on the social calendar by the Director of Student Activities. The following procedure has been established:

a. Clear the date on the social calendar. The calendar for the following school year will be completed prior to August 1st. Dates entered on the calendar may be cancelled, but not otherwise changed except for the following reasons:

1. Conflict with other campus activities.
2. Inability to contract for location of social event or to obtain orchestra.

b. A petition to change the date of a social event on the social calendar must be made in writing to the Student Activities Board one month prior to the date of the social event. This petition must be accompanied by comprehensive and detailed reasons for making such a change. Petitions presented without such information will not be considered.

c. The Student Activities Board will distribute forms on which the organizations will request dates. Permission to hold social events NOT LISTED ON THE SOCIAL CALENDAR will be given, provided that:

1. Petition is submitted in accordance with regulations.
2. Social event does not conflict with any listed event.
3. Social event is not one of the regularly scheduled social events of the petitioning organization for which listing on the social calendar is required.

d. No social event may be scheduled the week preceeding semester examinations.

e. Traditional functions, when established, will have priority.

f. File a petition in the office of the Director of Stu-

dent Activities at least 14 days prior to function. An organization will be allowed one "late" petition per year. A warning will accompany the first offense. The second petition will be denied.

- g. The petition carries the date, location and hours of the function, budget, the agreement and signature of the President of the Organization, the Social Chairman and two Faculty Chaperones.
- h. One formal and two informals per semester are allowed each organization. Each chaperone must file promptly a written report of the function with the Student Activities Board.

3. *Planning Social Events.*

- a. Hours—Social functions must close at 10:30 Monday through Thursday nights and 1:00 a.m. for formals or informals on Friday, Saturday or night preceding holidays. No social functions may be scheduled on the weekend preceding examinations. The Student Activities Board reserves the right to restrict or extend closing hours as it deems necessary.
- b. Location.—The Board encourages student organizations to use the Student Center for social functions. It is acceptable, however, to hold any social event in any approved place in Fort Lauderdale or vicinity. The Student Activities Board may disapprove a location because of distance, inadequate facilities, fire hazard, use of club room by members while rented to college groups, etc.
- c. Budget.—Each petition requires a budget.
- d. Conduct.—

1. Each organization, including its faculty adviser, shall assume responsibility for the conduct of members and guests as follows:

- (a) Each member of a group may invite one guest only after he has been approved by the executive committee of the group. The written invitation to be presented at the door for admission must include the names of the guest and his host. No one shall be admitted without an authorized invitation.
- (b) Each group shall send to the invited guests a clear statement concerning the proper conduct and attire which they propose to enforce.
- (c) Each group shall be responsible for admitting only those persons who are appropriately dressed for a public social event. Scanty covering, underclothes, and sleeping apparel are inappropriate as costumes.
- (d) Each group shall refrain from using those decorations, signs, and favors which are described by the term "bad taste."

2. An unauthorized auxiliary social function shall

not be held previous to, concurrently with, or following dances or social functions by any student or student group.

3. Any individual student or student group who sponsors, participates in, or in any way is connected with such events will be subject to disciplinary action.
4. Neither intoxicants, including beer, nor gambling will be permitted in campus buildings or on the premises. Possession or serving of intoxicants, including beer, and gambling are forbidden at all social functions. Any function sponsored by or held in the name of a recognized student organization must abide by all regulations stated herein whether that function be held on or off campus.
5. In accordance with state laws, the use of physical punishment of all types for initiation and hazing is prohibited. Responsibility for infractions of this rule lies on the individual and the group alike.
6. The College Administration expects students to conduct themselves as ladies and gentlemen, to dress and to conduct social events in good taste, and reserves the right at any time to dismiss students whose conduct is deemed undesirable.

IV. Other Student Activities

Regulated by the Student Activities Board

1. Solicitations, donations and other contributions of money, merchandise or service for any student and/or student group is absolutely forbidden until a written explanation of the plan has been submitted to and approved by the President of the College and by the Student Activities Board.
2. Lotteries and raffles are prohibited by law.
3. The selling of articles on the College Campus is regulated by the Broward County Board of Public Instruction as follows:
 - a. No more than two permissions for campus selling or solicitation will be granted any organization during one academic year. Campus selling or solicitation refers to the direct approach to one or more individuals with the ideas of selling merchandise, services, tickets, or asking for donations.
 - b. Permission for off-campus selling or solicitation may be granted up to a maximum of two permits during one academic year. Petitions for any activity for which there is a charged fee may be obtained in the Director of Student Activities office. Such petitions must be approved by the Student Government, the Student Activities Board, and the College President. Notice of approval or

denial of such a petition will be forwarded to the organization.

- c. Informal dance permits at the Student Center will be regulated by the Student Government with the final approval by the Student Activities Board.
4. Before presenting a beauty contest, skits, or any presentation on the campus by any students, other than departmental activities, the script and the program must be approved by the Student Activities Board. Those participating, and representing a department must have head of the department approval.

JUNIOR COLLEGE OF BROWARD COUNTY STUDENT GOVERNMENT ASSOCIATION CONSTITUTION

Preamble

We, the students of the Junior College of Broward County, in order to facilitate a fruitful and effective self-government and to create an active interest in this self-government for the purpose of promoting and maintaining the general welfare of the student body, and to establish harmonious administrative relations, do hereby ordain and establish this Constitution for the Junior College of Broward County.

The powers in this Constitution are granted by the Faculty and the Administration of the Junior College of Broward County to the Student Government Association.

ARTICLE I: *Name and Membership.*

The name of this organization shall be the Student Government Association of the Junior College of Broward County. This organization shall consist of all full-time college students (twelve semester hours of college work) attending the Junior College of Broward County.

ARTICLE II: *Purpose.*

The Junior College of Broward County is an educational institution that strives to enrich the student in all phases of learning. The purpose of the Student Government Association shall be not only to represent the general feelings and wishes of the student body in an orderly manner, but to endeavor to offer the student body a well-rounded calendar of social, educational, spiritual, and cultural activities as well as coordinating all other student activities.

ARTICLE III: *Executive Officers.*

Section I.

The Executive Officers of this Association shall be the President, Vice-President, Secretary and Treasurer.

Section II.

Any Executive Officer of the Student Government Association must be a full-time student of the Junior

College of Broward County, and he must not be on Disciplinary or Academic Probation. In order to be eligible for an Executive Office, the candidate must have completed at least 24 semester hours of college work at the Junior College of Broward County prior to the school year in which he would serve. Moreover, said candidate must have maintained an overall grade average of 2.0 or higher on a four-point system during his college career prior to serving on the Student Government. A student officer who fails to maintain the 2.0 grade average after being elected is disqualified and his office is considered vacant at the termination of the semester in which he is serving. Such a vacancy may be filled by appointment of the President of the Association and ratified by a vote of 2/3 of the total membership of the Senate. If the President should be disqualified, the Vice-President will assume the position of President of the Student Government Association, and the office of Vice-President will remain vacant. If both the President and Vice-President should be disqualified from their offices, there will be a general election to fill these offices.

Section III.

No Executive Officer shall succeed himself in office.

Section IV.

The President of the Student Government Association shall call meetings of the Senate and Cabinet and shall preside over these meetings. The President shall appoint the student members of the Student Activities Board and they are required to attend all Student Government Association meetings. He shall appoint all committees and be ex-officio member of each. All Presidential appointments must be ratified by a 2/3 vote of the total membership of the Senate.

The Vice-President of the Student Government Association shall fill the office of the President and assume the duties and powers thereof in the event of the President's absence or in the event of Presidential disqualification. The Vice-President shall serve as Chairman of the Inter-Club Council and the Service Club Alliance.

The Secretary of the Student Government Association shall keep all records of the Association in a permanent form for reference. The Secretary shall have charge of all correspondence of the Association, shall post the minutes of the Student Government meetings two days after the said meetings, and also shall present a copy of the minutes to the Director of Student Activities at such time.

The Treasurer of the Student Government Association shall maintain accurate records of all financial transactions of the Association and shall make a regular financial report at each meeting. The Treasurer shall disburse the Student Government Budget not in excess of the appropriations specified therein. Disbursements

are to be signed by the Treasurer of the Association and formally approved by the Faculty Adviser.

ARTICLE IV: *The Student Senate.*

Section I.

The Student Senate shall consist of the four Executive Officers plus four representatives from each class for the first five-hundred full-time students in the class and one representative for each one-hundred full-time students exceeding the original five-hundred full-time students. The Senate will also have one Faculty Adviser appointed by the President of the Junior College of Broward County.

Section II.

All Freshman candidates for the Student Senate must have maintained an overall grade average of 2.5 on a four-point system during their Senior year in high school. All members of the Student Senate must maintain a grade average of 2.0.

Section III.

All members of the Student Government Association may attend all regular meetings of the Student Senate and shall be afforded a reasonable opportunity to participate in discussion of matters under immediate consideration.

The Senate shall meet at least twice monthly. The Senate shall have the power to veto any student group requests for funds and shall submit reasonable objections to such group. The Senate must confirm all Presidential appointments by a $2/3$ vote of its total membership and may override the Presidential appointments by a $2/3$ vote of its total membership. The Senate shall approve the Student Government Budget and also approve any change therein.

The Senate may make recommendations to the Faculty or Administration on behalf of the Student Body. The Senate shall hear and consider any petition from the Student Body that has been signed by five per cent of the full-time students attending the Junior College of Broward County. The Senate shall have the power to enact By-Laws of this Constitution by a vote of $2/3$ of its total membership.

The Senate may impeach any officer for willful neglect of his duties as prescribed by this Constitution by a $3/4$ vote of its total membership. Any member of the Student Government Association may initiate impeachment proceedings on the floor of the Senate. Any member of the Senate or Student member of the Activities Board who misses three consecutive Student Government meetings or misses any three Student Government meetings without presenting an acceptable excuse to the Adviser in advance, or in the case of illness, notifying the college on such day, will be considered dropped from his position.

The Senate shall have the power to make rules found necessary to execute its powers.

ARTICLE V: *Elections.*

Section I.

The election of the Executive Officers of the Association and of the Sophomore representatives of the Senate shall be held during the first full week in May prior to the school-year in which said officers will serve.

The election of the Freshman representatives to the Senate will be held at a convenient time during the month of September or not later than the first two full weeks in October during the school year in which they will serve. In the event school is cancelled on election day, the election will be resumed on the following school day under the Rules prescribed by the Election Commission.

Section II.

The rules and regulations pertaining to elections are contained in the By-Laws of this Constitution.

ARTICLE VI: *Amendments*

Section I.

Amendments to this Constitution may be proposed by a petition bearing the signature(s) of at least 5% of the full-time students attending the Junior College of Broward County, or by a 3/4 vote of the total membership of the Senate. All amendments must be ratified by an election in which a majority of the votes cast by the student body are in favor of the amendment. The Student Activities Board and the President of the College must also approve all amendments to this Constitution before they are considered enacted.

Section II.

By-Laws of this Constitution may be proposed on the floor of the Senate by an elected member of the Student Government Association.

Proposed By-Laws must be ratified by a 3/4 vote of the total membership of the Senate before said By-Law may go into effect.

ARTICLE VII: *Enactment of the Constitution.*

This Constitution will become effective following a majority of favorable votes cast by the student body. A copy of this Constitution will be made available to each member of the student body prior to the referendum. The Student Activities Board and the President of the College must also approve the Constitution before it can be considered in effect.

BY-LAWS OF THE CONSTITUTION OF THE STUDENT GOVERNMENT ASSOCIATION OF THE JUNIOR COLLEGE OF BROWARD COUNTY

ARTICLE I: *Elections*

Section I.

The Election Commission shall be appointed by the President of the Student Government Association and approved by a 2/3 vote of the total membership of the Student Senate, and shall consist of a Coordinator and a Steering Committee composed of not more than four nor less than two members. This Commission shall be formed four weeks prior to the election date.

The duties of the Election Commission shall be to:

1. Set up all necessary equipment in and around the polls; supervise the marking of polling places; secure all necessary supplies for use at the polls.
2. Determine the eligibility of all candidates; arrange for the printing of all ballots or alphabetical arrangement of names on voting machines.
3. Recruit all necessary students and work with the Adviser to secure faculty personnel duty at the polls; prepare instruction sheets for the poll workers and distribute these to them; be on hand as much as possible on election day(s) (to assure that a sufficient number of poll workers is on hand at all times).
4. Arrange for the publication and distribution of the Election Rules; arrange for any necessary meeting with the candidates for purposes of clarifying the rules and for orientation purposes; take the necessary measures to insure adherence to these rules; check on delays in taking down posters; determine violations of the rules and report the violators to the Director of Student Activities for action.
5. Handle all General Election publicity which concerns the elections, entailing pre-election data up through the results.
6. Count all votes with the Faculty Adviser present to insure that the results are presented accurately.
7. Type all Commission reports; take minutes of all Commission meetings; handle all Commission correspondence.

Section II.

The General Rules for elections shall be:

1. Each candidate must meet the required qualifications enumerated in the qualification for his office.
2. Each candidate shall be required to submit an ac-

- count of his campaign expenses (not to exceed \$25.00) to the Director of Student Activities complete with receipts by 4:00 p.m. the day of the election.
3. There shall be no campaigning or electioneering or posters within thirty (30) feet of the voting place.
 4. There shall not be allowed tape recorders, phonographs, radios or sound amplification devices of any sort on campus on the day of election, for use in campaigning for an individual(s).
 5. There shall be no defacing of state property such as: pasting, marking with paint or chalk, tacking or nailing of campaign materials on trees or buildings.
 6. The posting of campaign material shall not be permitted inside campus buildings with the exception of the Student Center. This does not apply to the use of Bulletin Boards, or places specified for posters.
 7. Any malicious destruction of posted posters is considered unlawful.
 8. Each candidate shall be held responsible for complete disposal of all campaign materials bearing his name by 8:00 a.m. of the morning following the election.
 9. Students will not be permitted to loiter in or about the polls.
 10. Campaign posters shall not exceed six feet in length and three feet in width.
 11. No campaign literature may be sent in the mail.
 12. No student will be permitted to vote until his Student Identification Card has been checked by a poll worker; his name has been checked from a new list of eligible voters that has not been previously marked; his ballot has been signed or initialed by a faculty poll worker (to be disregarded if election is to be conducted on voting machines.)
 13. It shall be the responsibility of the persons working at the polls to contest the validity of the qualification of the voter. Any irregularities should be reported to the Faculty Adviser as soon as possible.
 14. There shall be a required meeting of all the candidates or a person to represent each candidate with the Election Commission and the Director of Student Activities prior to each election.
 15. The filing fees for the candidates for all elections shall be:

President of the Student Body	\$3.00
Senators and other officers	\$2.00

 Such funds are to be deposited in the Student Government Association Project account.
 16. Elections will be held from 8:00 a.m. until 4:00 p.m. on election day.
 17. Election results complete with the number of votes each candidate received shall be announced as soon as the votes have been counted.

ARTICLE II: *Cabinet Positions*

Section I.

The appointed positions of the Cabinet shall consist of:

- | | |
|---------------------------|---|
| 1. Facilities Director | 7. Special Affairs Coordinator |
| 2. Election Coordinator | |
| 3. Publicity Chairman | 8. Florida Junior College Student Government Association Liaison Officer. |
| 4. Historian | |
| 5. Social Chairman | |
| 6. Assemblies Coordinator | |

Section II.

The elected positions of the Cabinet shall consist of:

1. Sophomore Class Chairman
2. Freshman Class Chairman

The Sophomore and Freshman Senators who receive the largest number of votes in the Senatorial election shall assume the chairmanship of their respective classes.

ARTICLE III: *Duties and Responsibilities of the Cabinet*

Section I.

It shall be the duty and responsibility of the Facilities Director to care for all equipment owned and operated by the Student Government Association and to handle all arrangements where the use of said equipment may be required.

Section II.

It shall be the duty of the Election Coordinator to coordinate the activities of the Election Commission and to see that all rules and regulations pertaining to elections are adhered to.

Section III.

The duties and responsibilities of the Publicity Chairman shall be to see that all necessary information concerning events carried on by the Student Government Association is properly disseminated.

Section IV.

It shall be the duty of the Historian to keep an accurate and orderly record of all events carried on by the Student Government Association during the year.

Section V.

It shall be the duty of the Social Chairman to organize and coordinate all social functions of the Student Government Association.

Section VI.

It shall be the duty and responsibility of the Assemblies Coordinator to organize and coordinate all assemblies sponsored by the Student Government Association.

Section VII.

The responsibilities of the Special Affairs Coordinator shall be to organize all special events or activities assigned to him by the President of the Student Government Association and approved by a majority vote of the total membership of the Senate.

Section VIII.

The duties and responsibilities of the Florida Junior College Student Government Association Liaison Officer shall be to insure proper coordination between the Florida Junior College Student Government Association and the Student Government Association of the Junior College of Broward County.

Section IX.

The Class Chairmen shall exercise all rights and responsibilities of a member of the Senate and shall be responsible for directing and coordinating all events and activities pertaining to their respective classes.

ALMA MATER

Music by Dr. C. E. Haworth

Words by James R. Haworth

Broward gracious Alma Mater, We thy name revere,
May each noble son and daughter cherish thine honor dear.
May thy lamp be ever bright guiding us to truth
and light,

As a beacon o'er dark water. This is for thee our song.

May the years be kind to Broward, may she grow in fame.
May her children fail her never, True to her beacon flame.
May her spirit brave and strong, honor right and
conquer wrong.

This is the burden of our song; ever her truth proclaim.

JUNIOR COLLEGE OF BROWARD COUNTY

ACTIVITY AND SERVICE POINTS

FRESHMAN 10

SOPHOMORES 12

STUDENT GOVERNMENT

President of Student Body.....	10
Vice-President of Student Body.....	7
Secretary	7
Treasurer	7
Chairman of Election Commission.....	4
Members of Election Commission.....	3
Chairman of other Committees.....	3
Members of Student Government.....	3

PUBLICATIONS

Editor of Silver Sands.....	9
Co-Editor	6
Staff	4
Editor of Venetian Crier.....	9
Co-Editor	6
Staff	5

CLASS OFFICERS

President of Sophomore Class	7
Vice-President	4
Secretary	4
Treasurer	4
Other Officers or Committee Chairman.....	3
President of Freshman Class.....	5
Vice-President	3
Secretary	3
Treasurer	3
Other Officers or Chairman.....	2

CLUBS and ORGANIZATIONS

President of Clubs	5
Other Officers of Clubs	3
Committee Chairman (Permanent).....	2
Membership in a club.....	1

In order to encourage the development of leadership, as many different students as possible should be selected to hold responsible positions as officers in student activities. If a student is permitted to assume too heavy a load of activity responsibility, he will not only suffer academically but also some of the clubs he serves will suffer from lack of full leadership.

DRESS FOR SPECIAL EVENTS

WOMEN

EVENT	DRESS
TEAS and SEMI-FORMALS	After Five Dress Heels, Gloves
FORMALS	Long or Short Formals Gloves
PLAYS, PROGRAMS, AND CONCERTS	Dress or Suit Heels, Gloves
CLASSES and INTERCOLLEGIATE GAMES	Dress, Blouse and Skirt, Flats
INFORMALS	Bermuda Shorts, Shirt, Flats

MEN

EVENT	DRESS
TEAS and SEMI-FORMALS	White Shirt, Tie Suit
FORMALS	Dinner Jacket, Tux, Dark Suit, White Shirt and Tie
PLAYS, PROGRAMS, AND CONCERTS	White Shirt, Tie, Suit
CLASSES and INTERCOLLEGIATE GAMES	Slacks, Sport Shirts
INFORMALS	Bermuda Shorts, Sport Shirt



